School of Mechanical and Mining Engineering  
International Development Group (IDG)

<table>
<thead>
<tr>
<th>Reporting to</th>
<th>Head of School</th>
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<tr>
<td>Secretary</td>
<td>Senior Administrative Officer (Academic) – Ms Katie Gollschewski</td>
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<td>Date last amended</td>
<td>1 April 2014</td>
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**Terms of Reference**
The role of the International Development Group is to work closely with the EAIT Faculty and to make recommendations to the Head of School on the following –

- Implementation of the University’s Global Strategy and Internationalisation Plan and other relevant strategic plans;
- Development and implementation of the parts of the Faculty’s Enabling Operational Plan and the School’s Operational Plan that are related to internationalisation and international activities;
- Together with the Faculty, gain an understanding of regional markets and provide advice to the School on initiatives.

**Composition**

- **Chair** – Prof David Mee

*Ex Officio*

- Head of School
- School Manager
- Senior Manager, International Development (EAIT)

*Other members*

- Regional Specialists
  - Bo Feng (Singapore)
  - Richard Morgan (Malaysia)
  - Peter Knights (South America)
  - Martin Veidt (Europe)
  - Han Huang (China/Asia)
  - Zhongwei Chen (China/Asia)
  - Jin Zou (China/Asia)
  - Kaz Nogita (Japan)
  - Kamel Hooman (Middle East)
  - Anand Veeraragavan (India)

**Administrative Arrangements**
The Chair and Regional Specialists are appointed by the Head of School. The Committee meets at least twice per year.

**Quorum**

- 1/3 of membership