**Present:** Saiied Aminossadati, Zhongwei Chen, Peter Knights, Mehmet Kizil, Chris Leonardi, Micah Nehring, Katie Gollschewski.

**Room:** 43-205, Tuesday 10am

### Mining Staff Meeting Agenda

10 December, 2013

#### REPORT

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| **OH&S**  
(Micah Nehring) | | 
| **Safety share**  
- Ross McAree reported at the last Advisory meeting that a repair person was stuck outside on a level 3 balcony of the Hawken Engineering Building for several hours due to a self-locking door. The Building Manager was advised.  
- Members noted that offices have been left unlocked repeatedly by cleaners. | A-KG/Facilities |

#### Chair Report  
(Peter Knights)

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<td><strong>UQ Experimental Mine update</strong></td>
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| **2014 Teaching Responsibilities** (including Final Year Project support 2014)  
- Italo has accepted offer, to commence in the first week of February. He will act as course coordinator for Rock Breakage, and Socio-Economic courses.  
- Chris will act as course coordinator for Mining Systems and Resource Estimation (i.e. two courses in semester 1).  
- Otherwise course coordinators will remain the same.  
- The mining field trip will run only in semester 2, with Amin as the course coordinator. Remove offering for semester 1. | A-KG |
| **Graduation**  
- The graduation ceremony will be held this Saturday 14 December at 10:00. Those attending should have already registered and organized academic dress.  
- Prize presentation ceremony is on Wednesday 11 December at 3pm in level 6 balcony of the AEB. | | 
| **Website**  
The School's website has been updated, feedback should be given to Katie. The research section needs additional work. | A-KG/All |

#### T&L Matters  
(Mehmet Kizil)

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| **Supplementary / Deferred Examinations**  
Supplementary / Deferred examinations will be held 11-13 December. Exam scripts will be available at the School Office from 12-16 December. You will be emailed when they are ready for collection and results must be returned within 5 days. You will be provided with a Request to Amend Result form at exam collection. | | 

#### Research  
(Saiied Aminossadati)

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| **CSC applications**  
- Any Chinese students looking to apply for UQ-CSC need to complete their applications as soon as possible. The final Graduate School deadline is January 10, 2014.  
- There are currently two applications in process (there were eight originally, but there was drop-off due to meeting English language requirements etc). | | 

#### International Advisory Group  
(Zhongwei Chen)

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<td>Peter updated staff on his recent trip, which included a review of a Canadian mining university department, and a follow-up visit to Columbia and Ecuador as part of the MEA AusAID award.</td>
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#### Other Business

#### Next Meeting