<table>
<thead>
<tr>
<th>REPORT</th>
<th>ITEMS</th>
<th>ACTION</th>
</tr>
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<tbody>
<tr>
<td><strong>OH&amp;S</strong></td>
<td><strong>Safety share</strong></td>
<td>KL</td>
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<tr>
<td>(Micah Nehring)</td>
<td>Toilets on level 2 of Frank White need attention, there is continual leaking. This item has been raised with the OH&amp;S committee.</td>
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<td></td>
<td>The OH&amp;S minutes from 28 October were noted. Members -</td>
<td>OHS/KL</td>
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<td></td>
<td>o congratulated the organising group of the Mining Games as there were no OHS issues.</td>
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<td></td>
<td>o acknowledged there are issues associated with students sleeping on campus, but noted that there is also a safety issue associated with driving tired. Some University advice on fatigue (which is a recognised hazard on mine sites) would be beneficial.</td>
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<tr>
<td><strong>Chair Report</strong></td>
<td><strong>UQ Experimental Mine update</strong></td>
<td>PK</td>
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<tr>
<td>(Peter Knights)</td>
<td>Dee Bradshaw (JKMRC) has formed a group, 'Friends of the Mine'. A press statement has been released and the issues are being managed by a University committee headed by Maurie McNarn.</td>
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<td>HR - current vacancy. Shortlisting has taken place and interviews are being arranged.</td>
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<td>2014 Division Responsibilities</td>
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<td>Members discussed and updated teaching for the division for 2014. It was noted that if an appointment is made for the current vacancy, then this will result in changes for teaching responsibilities. Members also reviewed and updated the Division of Mining organisational chart.</td>
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<td>Graduation</td>
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<td>The graduation ceremony is scheduled for Saturday 14 December at 10:00am. There will be no School pre-graduation party. This unfortunately means that the normal prize ceremony will not be held. Members discussed holding a function at the School prior to the cohort dinner on 12 December for prize winners and sponsors.</td>
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<td>School Review</td>
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<td>The Head of School’s response was sent to the President of the Academic Board and the Executive Dean. Academic Board Standing Committee would discuss the School review recommendations and the responses at their November meeting.</td>
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<td>Website</td>
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<td></td>
<td>The School's website has been updated; feedback should be given to Katie. The research section needs additional work, there has been a change in the Mining research direction which needs to be reflected.</td>
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<tr>
<td><strong>T&amp;L Matters</strong></td>
<td><strong>Final Year Project support 2014</strong></td>
<td>ALL</td>
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<tr>
<td>(Mehmet Kizil)</td>
<td>In MINE4123, 40 students will enrol in individual projects, the remaining 60 will undertake group work. Basil will return one day per week and will work predominately with the 60 students doing group work. Members noted that 1 day per week will not be sufficient towards the end of semester (e.g. oral presentations, journal papers, marking etc.).</td>
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<td>Members noted that there would be some changes to MINE4123 in 2014 –</td>
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<td></td>
<td>o The project database will be used for mining projects;</td>
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<td>o Students will submit two hard copies of their thesis to allow for two markers;</td>
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<td>o Students will also submit an electronic version via TurnItIn.</td>
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Members noted that further discussion was required regarding –

- Mining students submit their thesis in week 11, and are required to submit a final version which incorporates changes suggested by examiners on the Monday following the end of the examination period. There is currently no incentive for students to upload the corrected version of their thesis. The course profile should be amended to include some marks for final submission.
- How should students be informed of the changes? (e.g. how it will be run, how many in a group). Members agreed that all third year students should be contacted asap as many students find a project associated with their vacation work. Members agreed to hold a meeting to discuss this item in further depth.

- The BE/ME in Mechanical Engineering, Mechanical and Aerospace Engineering, Mechanical and Materials Engineering, and Mechatronic Engineering was approved for introduction in Semester 1 2014. Provisional accreditation will be sought for all programs.

- Full accreditation for the BE (Mining & Geotechnical Engineering) will no longer be sought on 20 November 2013. The panel will meet with recent graduands and students graduating in semester 2, 2013 in July 2014. Students have been advised, and items will still be collected for accreditation.

- Study Abroad – New credit precedent database
  UQ has recently released a new Credit Precedent Database. Students wishing to go on exchange can use this database to find course equivalents at domestic or international institutions that have previously been approved for Study Abroad.

  This database is a guide only. Students are still required to submit the relevant paperwork for assessment on a case-by-case basis, however, this database should provide a good guide when making Study Abroad course selections.


  The following table also provides an overview of institutions that have been visited by students in the School of Mechanical and Mining Engineering and the UQ degree program that students gained credit towards.

<table>
<thead>
<tr>
<th>Study Abroad Institution</th>
<th>UQ Program gained credit</th>
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<tbody>
<tr>
<td>University of Arizona</td>
<td>BE Mining</td>
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<tr>
<td>University of Birmingham</td>
<td>BE Mining</td>
</tr>
<tr>
<td>TU Delft (Uni of Technology Netherlands)</td>
<td>BE Mech&amp;Aero</td>
</tr>
<tr>
<td>Uni of Edinburgh</td>
<td>BE Mech</td>
</tr>
<tr>
<td>KAIST - Korea Advanced Institute of Science Technology</td>
<td>BE Mechatronics</td>
</tr>
<tr>
<td>McGill University, Montreal</td>
<td>BE Mech</td>
</tr>
<tr>
<td>University of Manchester</td>
<td>BE Mech&amp;Aero</td>
</tr>
<tr>
<td>National University of Singapore</td>
<td>BE Mech &amp; Mat</td>
</tr>
<tr>
<td>Politecnico Di Milano</td>
<td>BE Mech &amp; Mat</td>
</tr>
<tr>
<td>Purdue University</td>
<td>BE Mechatronic, BE Mechanical</td>
</tr>
<tr>
<td>Queen's University Belfast</td>
<td>BE Mech &amp; Aero</td>
</tr>
<tr>
<td>University of San Franciso</td>
<td>BE/BBus Mngt-Mech</td>
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<tr>
<td>University of Sheffield</td>
<td>BE Mech &amp; Aero</td>
</tr>
<tr>
<td>University of Toronto</td>
<td>BE Mech &amp; Aero</td>
</tr>
<tr>
<td>University of Waterloo</td>
<td>BE Mech</td>
</tr>
<tr>
<td>University of Wisconsin</td>
<td>BE/BSc Mech &amp; Aero</td>
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**Research (Saied Aminossadati)**

- The Dean of the Graduate School attended a Research Committee meeting on 29 October. A copy of the minutes is available: [https://internal.mechmining.uq.edu.au/research-committee](https://internal.mechmining.uq.edu.au/research-committee)

- ARC and ACARP funding 2014. CRCMining has 13 member companies and with 7 willing to continue, they will transition to a member owned company.
| **International Advisory Group**  
<table>
<thead>
<tr>
<th>(Zhongwei Chen)</th>
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<tr>
<td>• Both Mehmet and Zhongwei have been travelling around China to promote CSC applications in the area of mining. Zhongwei is also delivering two courses for Sandvik. Mehmet gave presentations and toured several institutions and also visited two mines.</td>
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<tr>
<th><strong>Other Business</strong></th>
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<tr>
<td>• Sandra Fried is on secondment to the AWMC for the remainder of 2013. Applications close tomorrow for summer research scholarships. Karen and Brianne will compile a list (including GPA) and will make this available for shortlisting.</td>
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<tr>
<th><strong>Next Meeting</strong></th>
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<td>KF/BM</td>
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