Expression of Interest (EOI) to Admission

**EXPRESSION OF INTEREST**
EOI is submitted to the School. Nominated academic is forwarded EOI by email and must provide response within 2 weeks.

If student nominates many academics, list is reviewed with Postgraduate Coordinator and most appropriate academics are forwarded EOI.

Nominated supervisor approves.

Nominated supervisor does not approve. **End of Process**

**APPLICATION**
1. The student is invited to submit an Application for Admission and Scholarship. PGAO liaises with student to gather all documentation required.

2. The completed application is sent to the nominated Principal Advisor to complete the School Recommendation & Resource Requirement forms and return to PGAO. The Principal Advisor must complete the Scholarship Support section (provide details of any CRC/Centre/other group support) with details of the UQ merit scholarships that will be applied for.

3. PGAO compiles application and obtains PGC signature. Application is submitted to the Graduate School for processing.

4. Graduate School assesses application.

   4a. Applicant does not meet entrance requirements. **End of Process**

   4b. Applicant is issued with a Conditional Offer. Applicant is required to submit additional documentation before receiving an Unconditional Offer.

   4c. Applicant is issued with an Unconditional Offer of Admission and is eligible to be considered in the next scholarship round.

**SCHOLARSHIP ROUND**
5. Student formally accepts Offer of Admission and Scholarship (if any) and is issued a Confirmation of Enrolment (COE). If student is unsuccessful with scholarship, refer to Scholarship Flowchart.

6. Student confirms start date (refer to Research Quarters). If start date changes from original application, PGAO requests approval from the Principal Advisor and Postgraduate Coordinator. Approvals are sent to the Graduate School and student is issued an updated CoE.

**STUDENT ARRIVES**
Student attends induction and is officially enrolled. School staff arrange desk space, advise EAIT IT of arrival etc.

For further information refer to the Graduate School’s [website](#) and the School’s [Student Handbook](#).